

# Center Stage Dance Academy

## Studio Information, Prices & Policies 2009-2010

### Dress Code

Dancewear is required for ALL classes. **There are no exceptions.** Being dressed properly will enable the instructor to correct body placement. It also allows students to feel equally part of a group. The Dress code is as follows and will be enforced:

### CREATIVE MOVEMENT & COMBO CLASSES-

Pink leotard, pink tights, pink soft leather, full sole ballet shoes, and black patent leather tap shoes\* for those enrolled in tap.

*Tap shoe ties must be used to secure students shoes.*

**BALLET-** Black leotard, pink full-foot tights, hair neatly secured away From face in a bun. Level I & II: pink soft leather full sole ballet shoes. Level III - V: Pink canvas, split-sole ballet shoes.

**Pointe-** Black leotard, pink full-foot tights, hair neatly secured away From face in a bun. See instructor for shoes. Pointe shoes are required by October 1.

**Pre-Pointe-** Black leotard, pink full-foot tights, hair neatly secured away From face in a bun. See Instructor for shoes.

**JAZZ-** Any color leotard and tights. No biker shorts, pants, t-shirts or skirts are permitted. See instructor about shoes. Hair neatly secured away from face and off neck.

**TAP-** Any color leotard and tights. Tightly fitted bikers shorts are permitted. See instructor about shoes. Hair neatly secured away from face and off neck.

**LYRICAL-** Dark solid color leotard, tan or black tights, and tan pull-on jazz shoe. Hair neatly secured away from face and off neck.

**HIP-HOP-** See instructor for dress code. Knee pads are optional. Hair must be neatly secured away from face and off neck. Black dansneakers for Level III-V. Black pull-on jazz shoe for Level I & II.

**Contemporary -** Dark solid color leotard, tan or black convertible or footless tights. Capri length dance pants maybe worn over the leotard and tights. Dancers will dance barefoot.

## REGISTRATION FEE & TUITION

A \$25.00 fee per student or \$40.00 fee per family is required with 2 month's tuition to reserve class space. The first month's tuition will be applied to your starting month and the second month's tuition will be applied to May. A registration is not considered complete and class space is not reserved until this is paid. All tuition is due by the 1<sup>st</sup> of the month. Tuition paid on or after the 6<sup>th</sup> of each month will be considered late regardless if you have or have not been to class.

**CSDA offers three different payment plans to help serve each family's needs.**

### CSDA Tuition Rates

### Each Additional Sibling

	Paid in full	Bi-monthly	Monthly		Paid in full	Bi-monthly	Monthly
Up to 1 hr/wk	\$ 405.00	\$ 92.00	\$ 48.00	Up to 1 hr/wk	\$ 345.00	\$ 79.00	\$ 41.00
1.5 hr/wk	\$ 607.50	\$ 138.00	\$ 72.00	1.5 hr/wk	\$ 517.00	\$ 118.00	\$ 62.00
2 hr/wk	\$ 810.00	\$ 184.00	\$ 96.00	2 hr/wk	\$ 689.00	\$ 157.00	\$ 82.00
2.5 hr/wk	\$ 1,012.50	\$ 230.00	\$ 120.00	2.5 hr/wk	\$ 861.00	\$ 196.00	\$ 102.00
3 hr/wk	\$ 1,215.00	\$ 276.00	\$ 144.00	3 hr/wk	\$ 1,031.00	\$ 235.00	\$ 123.00
3.5 hr/wk	\$ 1,417.50	\$ 322.00	\$ 168.00	3.5 hr/wk	\$ 1,205.00	\$ 274.00	\$ 143.00
4 hr/wk	\$ 1,620.00	\$ 368.00	\$ 192.00	4 hr/wk	\$ 1,377.00	\$ 313.00	\$ 164.00
4.5 hr/wk	\$ 1,822.50	\$ 414.00	\$ 216.00	4.5 hr/wk	\$ 1,550.00	\$ 352.00	\$ 184.00
5 hr/wk	\$ 2,025.00	\$ 460.00	\$ 240.00	5 hr/wk	\$ 1,722.00	\$ 391.00	\$ 204.00
5.5 hr/wk	\$ 2,227.50	\$ 506.00	\$ 264.00	5.5 hr/wk	\$ 1,894.00	\$ 430.00	\$ 225.00
6 hr/wk	\$ 2,430.00	\$ 552.00	\$ 288.00	6 hr/wk	\$ 2,066.00	\$ 470.00	\$ 245.00
6.5 hr/wk	\$ 2,632.50	\$ 598.00	\$ 312.00	6.5 hr/wk	\$ 2,238.00	\$ 509.00	\$ 266.00
7 hr/wk	\$ 2,835.00	\$ 644.00	\$ 336.00	7 hr/wk	\$ 2,410.00	\$ 548.00	\$ 286.00
7.5 hr/wk	\$ 3,037.50	\$ 690.00	\$ 360.00	7.5 hr/wk	\$ 2,582.00	\$ 587.00	\$ 306.00
8 or more hr/wk	\$ 3,240.00	\$ 736.00	\$ 384.00	8 or more hr/wk	\$ 2,754.00	\$ 626.00	\$ 327.00

## INSURANCE

Center Stage Dance Academy does not carry medical insurance for its students. It is required that all dance students be covered by their own family insurance policies and if injury occurs it is understood that the student's own policy is your only source of reimbursement.

## SNOW OR BAD WEATHER

Center Stage Dance Academy will follow the Hatboro-Horsham School District for snow and ice closings. Center Stage Dance Academy is listed on the NBC10 School Closing Alert system. All dancers in question should call the studio one hour to their scheduled class time, check the CSDA website or turn to NBC10 for weather announcements.

## CSDA CALENDAR

Sept. 7

Sept. 8

Sept. 28-Oct. 3

Oct. 1

Studio closed-Labor Day

First Day of Classes

Bring a Friend Week

Costume Deposits Due

Oct. 24	Halloween Costume Party 7-9 p.m.
Nov. 22	Hatboro Holiday Parade
Nov. 25-28	Thanksgiving Break
Nov. 30 – Dec. 5	Parent Observation Week
Dec. 24	Winter Break Begins
Jan. 4	Classes Resume
Jan. 9	Final Balance on Costumes Due
Mar. 29	Recital Ads are due.
Mar. 30	No Class - Spring Break Begins
Apr. 6	Classes Resume
May 3-8	Parent Observation Week
May 16	CSDA performs at Sesame Place
May 29	Last Day of Classes
May 31	Studio Closed – Memorial Day
June 1	Dress Rehearsal
June 3	Picture Day
June 6	Recital Day

## ATTENDANCE

Attendance is taken at each class and recognition is given at the recital for perfect attendance. Classes cannot be “made-up” for this award. You must attend all you regularly scheduled classes to receive this award. Good attendance is imperative, as absences and tardiness can hold back an entire class, and the studio cannot jeopardize its responsibilities to the rest of the class for one student. Please make every effort to have your child at every class. Only announced absences may be made-up. Please call the studio before the start of class to notify the instructor of your absence. Students missing more than one class per month may lose their place in a class for the following enrollment period.

## PRIVATE LESSONS

Private lessons are available at an extra charge of \$30.00 per half-hour or \$60.00 per hour to learn a routine for recital, competition or pageant, extra technique help, or extra help if classes have been missed, etc. You must cancel 24 hours before a scheduled lesson or you will be charged for that missed lesson. Enrollment is limited. Fees may vary by instructor.

## CLASS OBSERVATION

Parents’ observation days will be November 30 – December 5 and May 3-8. Observing class at other times is not permitted.

## RECITAL

Center Stage Dance Academy has confirmed June 6, 2010 for the recital. There will be 2 shows on the same day. **Students will participate in both shows with the exception of the classes labeled AM or PM on the Master Class Schedule.**

## COSTUMES

Costumes range anywhere from \$40.00 & up. There may be additional expenses for accessory items or embellishments made to a costume after they arrive from a distributor. These prices depend on size, fabrics, quality, etc. A \$35 non-refundable deposit per costume is due by October 1, 2009. The director will choose a costume that is appropriate for the entire group and the exact price will be given out as early as November. Parents will be responsible for measuring students and costumes will be ordered according to the measurements received. Parents are responsible for all alterations or fees incurred to exchange sizes. All costumes must be paid in full by January 9, 2010 to ensure delivery for picture day and recital. (Payment plans are available for those with multiple costumes. Please contact George in to set up a payment schedule.) Any costume not paid by Jan 9, 2010 will be subject to late fees and will not be ordered until it is paid in full. **NO EXCEPTIONS. Recital tights are not included in the price of the costumes.**

## VIDEO TAPING DURING RECITAL

Video taping during our year-end recital is not permitted. The recital will be taped and edited using professional equipment, and copies will be available at a reasonable price. Still pictures are allowed; however, no "flash" pictures are allowed during the performance. You may video you child's performance at dress rehearsal.

## RECITAL PROGRAM

We are planning a fabulous program book this year, and all personal and business ads are due by March 31, 2010. Information with prices will be sent out in February. **These books defray the cost of recital tickets and prevent a required minimum ticket order for each family.** It is a great way to tell your dancer how proud you are of their achievements. **Every family is required to purchase one \$35 ad for the book.** This charge will be automatically applied to your March bill. The ad will be charged regardless of whether the ad is received.

## OTHER

Tuition remains the same whether it is a long (5-week) or short (3-week) month, regardless of absences. It is payable monthly in advance, due by the 1<sup>st</sup> of each month. No individual statements will be sent out unless you are overdue. However, there will be a reminder email sent out to everyone who has registered on the Center Stage website. **A \$10.00 late fee will be added after the 5<sup>th</sup> of the month for any outstanding balance. This includes checks that are dated on or before the 5<sup>th</sup> of the month and received on or after the 6<sup>th</sup> of each month.** No student will be permitted to attend class if tuition is more than 30 days past due.

**Contact George for all billing concerns throughout the school year.**

- There will be a \$25.00 returned check fee.
- No gum or candy chewing is allowed in class.

- If you have any questions or comments, please feel free to discuss them whenever it does not interfere with a class in session. We are always interested in improving our dance education programs.
- All students must fill out the last page of this form to complete enrollment. A parent/guardian must sign for those under 18 years of age.
- Any student, who withdraws from classes at Center Stage Dance Academy, Inc., must announce it in writing. You are responsible for all charges to your account through the postmarked date of your withdrawal. Costume payments are non-refundable.
- Center Stage Dance Academy prides itself on providing a "Dance World" education to all its students along with technique. Costuming, videos, group discussions, etc. may be included in the curriculum.

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Do not write below this line.

\_\_\_\_\_ is enrolled in the following classes:

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My required dress code for my class/classes is:

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The shoes required for this/these class/classes is/are:

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My first day of class is: M T W Th F S September \_\_\_\_\_.

Monthly Tuition: \_\_\_\_\_

Reminder:

Visit [www.CenterStageDA.com](http://www.CenterStageDA.com) and register your email on the studio website to begin receiving updates. Most newsletters and updates are delivered through the email system.

**Please initial and sign the following to complete your Registration at CSDA.**

\_\_\_\_\_ I understand there is a dress code that will be enforced.

\_\_\_\_\_ I understand tuition payments must be received to Center Stage Dance Academy on or before the 6<sup>th</sup> of each month and the date written on the check has no bearing on the consideration of a late payment.

\_\_\_\_\_ I understand Center Stage Dance Academy follows the Hatboro-Horsham School District for all weather-related closings.

\_\_\_\_\_ I understand I am responsible for measuring my dancer for their costumes and I will be responsible for alterations or the cost of exchanging due to poor fit.

\_\_\_\_\_ I understand private lessons will be billed at \$30 for a half hour-lesson or \$60 for a one-hour lesson. \*Prices may vary by teacher.

\_\_\_\_\_ I understand I will not be permitted to video during the recital. I may video during dress rehearsal only.

\_\_\_\_\_ **I understand each family is required to sell or purchase a \$35 ad in the recital program.**

\_\_\_\_\_ I understand class placement is at the discretion of the CSDA staff and all class placements must be approved by the director.

\_\_\_\_\_ I understand all monthly newsletters and memos will come via email from the CSDA website. It is my responsibility to register on the site in order to receive a copy.

I have read and understand the 2009-2010 information and policies of Center Stage Dance Academy.

\_\_\_\_\_  
Signature (Parent/Guardian if under 18)

\_\_\_\_\_  
(Date)

Responsibility for Safety:

*There are certain risks that are inherent in any dance activity. Each Center Stage Dance Academy, Inc. member, guest, or nonmember participant agrees to accept personal responsibility for his or her safety. The Center Stage Dance Academy, Inc. cannot ensure the safety on any participants. In participating at Center Stage Dance Academy, Inc. activities, each such person agrees to hold harmless and free of blame the instructors, and the Center Stage Dance Academy, Inc., its officers and members, for any accident, injury, lost or damaged property, or illness that which might be sustained from their participation. Pictures or video taken during performances and class time may be used for publicity purposes in newspapers, brochures, website, etc.*

Student's Name \_\_\_\_\_

Phone # \_\_\_\_\_ Cell # \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_

Student's D.O.B. \_\_\_/\_\_\_/\_\_\_

Email Address: \_\_\_\_\_

Parent's Name \_\_\_\_\_ Work #: \_\_\_\_\_

Family Doctor \_\_\_\_\_

Doctor's Phone \_\_\_\_\_

Medical Insurance Carrier: \_\_\_\_\_

Medical Insurance ID# \_\_\_\_\_

Emergency contacts:

1. \_\_\_\_\_ Phone# \_\_\_\_\_ Relation: \_\_\_\_\_

2. \_\_\_\_\_ Phone# \_\_\_\_\_ Relation: \_\_\_\_\_

3. \_\_\_\_\_ Phone# \_\_\_\_\_ Relation: \_\_\_\_\_

Please list any allergies, medical conditions, current medications, etc...

\_\_\_\_\_

\_\_\_\_\_

I \_\_\_ will allow Tylenol to be given if necessary.

I \_\_\_ will not allow Tylenol to be given if necessary.

I have read and understood Center Stage Dance Academy's Responsibility for Safety Release 2009-2010.

\_\_\_\_\_  
Signature (Parent/Guardian if under 18)

\_\_\_\_\_  
(Date)

\*Note: Creative Movement, Combo I, Combo II and Level I classes do not always perform in both shows. Families with multiple dancers...Check the schedule to confirm you are not enrolling your children to dance in separate shows. You will be responsible for purchasing tickets for both shows if you chose classes that are not performing in the same recital.

Dancer: \_\_\_\_\_

<u>Class</u>	<u>Level</u>	<u>Day</u>	<u>Time</u>
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1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

Dancer: \_\_\_\_\_

<u>Class</u>	<u>Level</u>	<u>Day</u>	<u>Time</u>
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1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_